

**AGENDA**  
**South Carolina Massage/Bodywork Therapy Panel**  
**Meeting-Phone Conference**  
**10:00 A.M., November 13, 2015**  
**Synergy Business Park**  
**Kingstree Building, Conference Room 204**  
**110 Centerview Drive, Columbia, SC 29210**

1. Meeting Called to Order
  - a. Public notice of this meeting was properly posted at the SC Massage/Bodywork Therapy Panel office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
2. Introduction of Panel Members and All Other Persons Attending
3. Approval of Excused Absences
4. Approval of Minutes for the Following Meeting
  - a. August 21, 2015
5. Approval of Agenda
6. Co-Chairman's Remarks – Janet Shaw
7. Administrator's Remarks – Theresa Richardson
  - a. Budget – August- September 2015
  - b. IRC Report – Sharon Wolfe
  - c. OIE Report – Sharon Wolfe
  - d. ODC Report – Megan Flannery
8. New Business
  - a. Panel Elections
  - b. Consideration of Time Limit for Incomplete Applications
  - c. Consideration of Biennial Renewal Fee
  - d. Consideration of Yes Answer Renewal Process
  - e. Consideration of CE Audit Process
9. Public Comments
10. Adjournment

The next meeting of the SC Massage/Bodywork Therapy Panel is scheduled for February 12, 2016.